



# **HEALTH and WELLBEING BOARD FORWARD PLAN**

July 2017 Edition

Publication Date: 5 June 2017

# THE FORWARD PLAN

## Explanatory note:

Key decisions in respect of health-related matters are made by the Health and Wellbeing Board. Key decisions in respect of other Council activities are made by the Council's Cabinet (the main executive decision-making body) or the Assembly (full Council) and can be viewed on the Council's website at <http://modern.gov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180&RD=0>. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the full membership of the Health and Wellbeing Board is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body (Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers)

- the date when the decision is due to be made;

### Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories> and select the committee and meeting that you are interested in.

The Health and Wellbeing Board's Forward Plan will be published on or before the following dates during the Council municipal year, in accordance with the statutory 28-day publication period:

<b>Edition</b>	<b>Publication date</b>
March 2017 edition	13 February 2017
May 2017 edition	10 April 2017
June 2017 edition	27 April 2017
July 2017 edition	5 June 2017
September 2017 edition	7 August 2017
November 2017 edition	9 October 2017
January 2018 edition	18 December 2017
March 2018 edition	12 February 2018
June 2018 edition	14 May 2018

## Confidential or Exempt Information

Whilst the majority of the Health and Wellbeing Board's business will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed.

It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by going to <http://modern.gov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=669&Year=0> or by contacting contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer and / or Board Member who is the sponsor for that item.

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Open / Private (and reason if all / part is private)	Sponsor and Lead officer / report author
<b>Health and Wellbeing Board: 5.7.17</b>	<p><b>Contract: Tender for the award of a contract for the provision of Three-Borough Integrated Sexual Health Services : <i>Financial</i></b></p> <p>The contract for Integrated Sexual Health services will expire on 30 September 2018.</p> <p>The Board will be asked to approve the procurement strategy for the joint competitive procurement of this service with the London Boroughs of Havering and Redbridge from 1 October 2018 to 30 September 2021, with the option for the Council to extend the contract for a further two-year period, and to the delegation of the award of the contact.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
<b>Health and Wellbeing Board: 5.7.17</b>	<p><b>Contract: Tender for the procurement of an integrated Adult and Young People Substance Misuse (Drug and Alcohol) Services : <i>Financial</i></b></p> <p>The current contract for the Substance Misuse (Drug and Alcohol) services will expire on 31 March 2018.</p> <p>The Board will be asked to approve the procurement strategy for the competitive procurement of this service from 1 April 2018 to 31 March 2021, with the option for the Council to extend the contract for a further two-year period, and to the delegation of the award of the contact.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Mark Tyson, Commissioning Director, Adults' Care & Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)

<p><b>Health and Wellbeing Board:</b> <b>5.7.17</b></p>	<p><b>Contract: Mental Health Support Procurement Strategy : <i>Financial</i></b></p> <p>The Board will be asked to approve the proposed strategy to procure mental health support for residents of the Borough.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Fully Exempt It will include information relating to the accommodation of individual residents.</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>5.7.17</b></p>	<p><b>Stepping Up - The Future of Health and Wellbeing Board (H&amp;WB) Integration : <i>Community</i></b></p> <p>A workshop was held on 26 January at which members of the Board and associated individuals from partner organisations considered the progress made in Barking and Dagenham around the integration of health and social care and what was required for the future.</p> <p>The Board will be presented with some of the key findings and have a chance to discuss and agree ways forward in terms of health and social care integration at a Barking and Dagenham level.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>5.7.17</b></p>	<p><b>Sustainability and Transformation Plan Update and Partnership Agreement <i>All Issue Categories</i></b></p> <p>The Board will be provided with an update on the progress made in the development and delivery of the North East London Sustainability and Transformation Plan (NEL STP).</p> <p>The Board will be asked to approve the Partnership Agreement for the East London Health and Care Partnership, and to authorise delegated authority for its signing to the Strategic Director of Service Development and Integration and Deputy Chief Executive and Director of Law and Governance.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>5.7.17</b></p>	<p><b>Better Care Fund Plan for 2017/19: Update : <i>Community, Financial</i></b></p> <p>The Board will be updated on progress towards the development of the Better Care Fund Plan for 2017/19.</p> <p>The Board will be invited to give feedback on these developments, the development of the draft Plan, and will be asked to delegate authority to approve the final Plan to the Chair of the Health and Wellbeing Board and the LBBB Strategic Director of Service Development and Integration and Deputy Chief Executive.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>5.7.17</b></p>	<p><b>Strategy for Liver Disease in Barking and Dagenham : <i>Community</i></b></p> <p>Hospital admissions for liver disease, mainly due to excess alcohol consumption, continue to rise year upon year.</p> <p>The HWWB Board are asked to agree and support a move to develop a cohesive strategy that addresses this need.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>5.7.17</b></p>	<p>Care City Update</p> <p>The Board will be provided with an update on the work being carried out by Care City.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>5.7.17</b></p>	<p>Annual Reports</p> <p>The Board will be presented with the following annual reports for discussion and noting:</p> <ul style="list-style-type: none"> <li>• Health and Wellbeing Outcomes Framework Performance Report - Q4 and Outturn (2016/17).</li> <li>• Annual Complaints Report.</li> <li>• Local Account 2016/17.</li> <li>• Healthwatch Annual Report 2016-17</li> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Rhys Clyne, National Management Trainee (Tel: 020 8227 3033) (rhys.clyne@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>5.7.17</b></p>	<p>Update: The Future Configuration of Mental Health Social Work Services</p> <p>The Board will be provided with an update, for information only, regarding the future configuration of mental health social work services in Barking and Dagenham.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>6.9.17</b></p>	<p><b>Domestic and Sexual Abuse Strategy : <i>Community</i></b></p> <p>The report will present the Board with the draft Domestic and Sexual Abuse Strategy.</p> <p>The Board will be asked to discuss and approve the Domestic and Sexual Abuse Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>



<p><b>Health and Wellbeing Board: 6.9.17</b></p>	<p><b>Contract: Public Health Primary Care Service - Procurement Strategy : <i>Financial</i></b></p> <p>The current contract for the Public Health Primary Care service will expire on 31 March 2018.</p> <p>The Board will be asked to approve the procurement strategy for the competitive procurement of this service from 1 April 2018 to 31 March 2020, with the option for the Council to extend the contract for a further two-year period, and to the delegation of the award of the contact.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board: 6.9.17</b></p>	<p>London Health Devolution Agreement</p> <p>The Board will be presented with a report setting out the agreed London Health Devolution Agreement, including potential opportunities for Barking &amp; Dagenham and the BHR system to use some of the devolved powers and responsibilities.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>6.9.17</b></p>	<p>The Cancer Prevention, Awareness, and Early Detection Scrutiny Review 2016/17</p> <p>The Health and Adult Services Select Committee (HASSC) undertook a scrutiny review on 'Cancer Prevention, Awareness, and Early Detection' as Councillors were concerned that there needed to be more public awareness around the importance of early intervention in tackling cancer so that residents access the right services, in a timely manner, to have the best possible outcome. As a result of the review the HASSC made twelve recommendations, which if accepted, will help increase the number of people in LBBd who are aware of the lifestyle factors which may affect the risk of developing cancer, the signs and symptoms of cancer, and the importance of attending cancer screening requests.</p> <p>The Board will be asked to agree the recommendations made to it and oversee the other recommendations.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sue Lloyd, Public Health Consultant (sue.lloyd@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>8.11.17</b></p>	<p>Older People's Housing Strategy - Discussion</p> <p>The Board will be asked to consider and discuss the Older People's Housing Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board: 13.3.18</b></p>	<p><b>Barking and Dagenham Pharmaceutical Needs Assessment (PNA) : <i>Community</i></b></p> <p>The Pharmaceutical Needs Assessment (PNA) is a statutory document required to be produced by every local authority's Health and Wellbeing Boards (HWB) every three years. The PNA assesses the pharmacy needs of the local population and provides a framework to enable the strategic development and commissioning of community pharmacy services to help meet the needs of the local individual population.</p> <p>The London Boroughs of Barking and Dagenham (LBBD), Havering (LBH) and Redbridge (LBR) have recently (May 2017) awarded the contract for the production of three PNA's to PHAST CIC (one for each borough)</p> <p>The HWB will be asked to sign-off the final PNA upon its completion.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>
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**Membership of Health and Wellbeing Board:**

Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration (Chair)  
Councillor Sade Bright, Cabinet Member for Equalities and Cohesion  
Councillor Laila M. Butt, Cabinet Member for Cabinet Member for Enforcement and Community Safety  
Councillor Evelyn Carpenter, Cabinet Member for Educational Attainment and School Improvement  
Councillor Bill Turner, Cabinet Member for Corporate Performance and Delivery  
Anne Bristow, Strategic Director for Service Development and Integration and Deputy Chief Executive  
Matthew Cole, Director of Public Health  
Frances Carroll, Chair of Healthwatch Barking and Dagenham  
Dr Waseem Mohi, Chair of Barking and Dagenham Clinical Commissioning Group (Deputy Chair of the H&WBB)  
Dr Jagan John, Clinical Director (Barking and Dagenham Clinical Commissioning Group)  
Conor Burke, Accountable Officer (Barking and Dagenham Clinical Commissioning Group)  
Bob Champion, Executive Director of Workforce and Organisational Development (North East London NHS Foundation Trust)  
Dr Nadeem Moghal, Medical Director (Barking Havering and Redbridge University Hospitals NHS Trust)  
Sean Wilson, Interim LBBD Borough Commander (Metropolitan Police)  
Ceri Jacob, Director Commissioning Operations NCEL (NHS England - London Region) (non-voting Board Member)